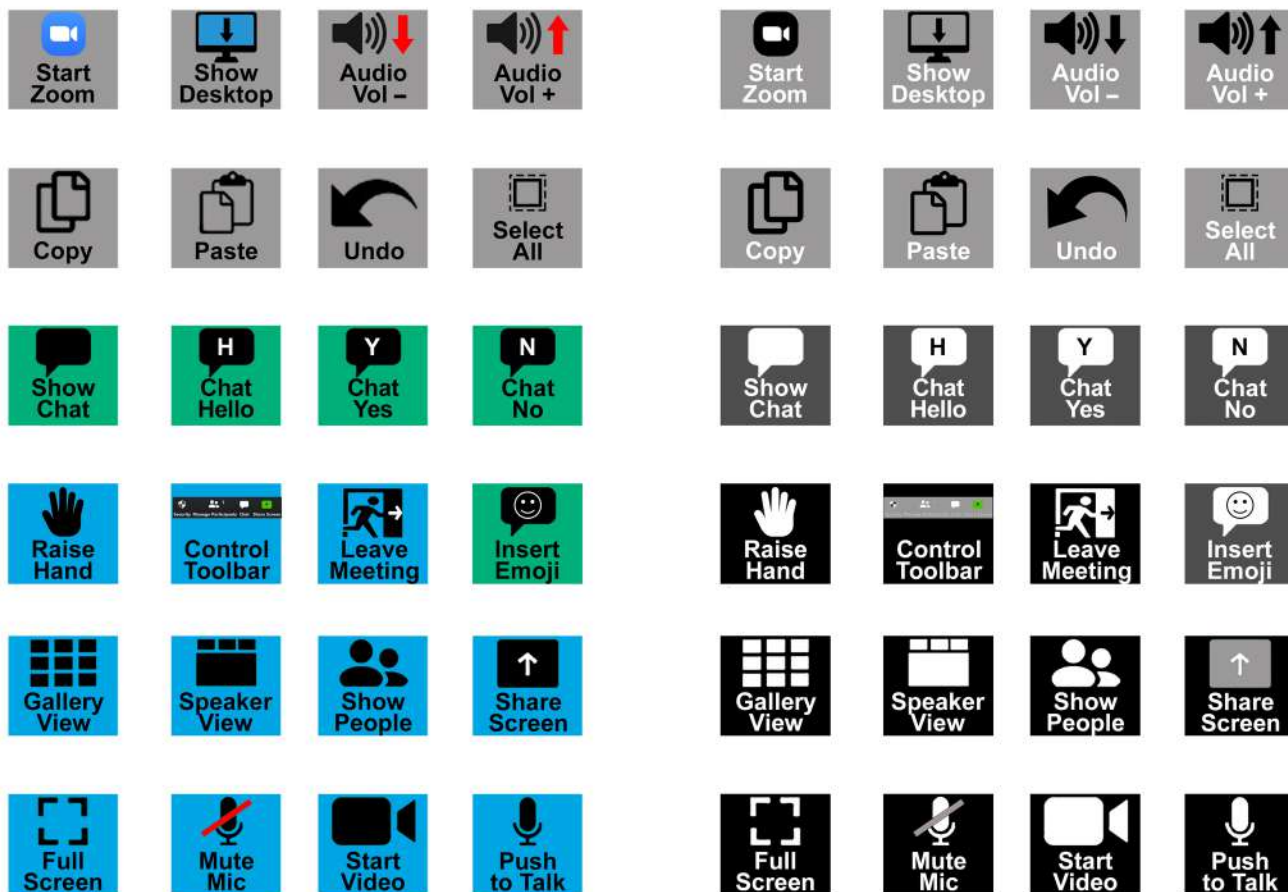


# X-keys Video Conferencing Keypad for Zoom

## Legends for Mac Participant shortcut layout

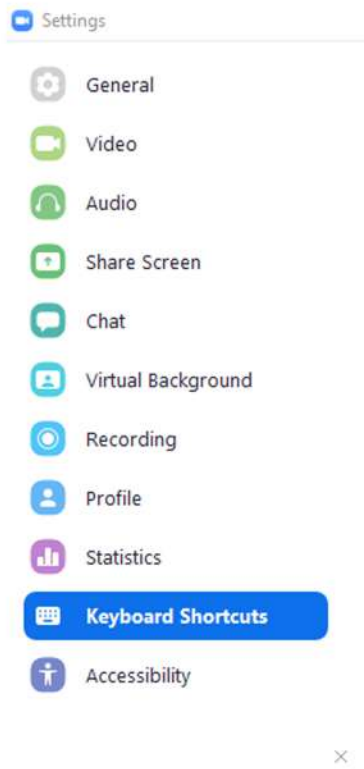
Print, cut out and install in the pattern shown to match the loaded shortcuts. Both color and black and white versions shown. Use the set that works best with your printer.



## Instructions for Zoom on Mac:

- Download and install Zoom per their instructions (if you have not already done so)
- Using the X-keys Zoom Loader Utility (this program) make sure you have selected the **Zoom for Mac, Participant** option
- Be sure your XK-24 X-keys is plugged in to the USB port.
- Click on the “**Load into X-keys**” button on the X-keys Zoom Loader Utility screen.

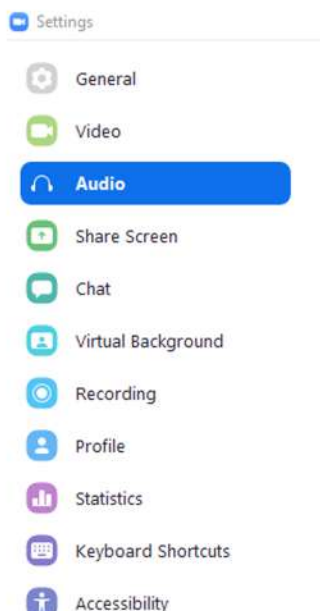
## In Zoom:



- Click on the gear icon in the upper right of the main screen.
- From the list on the left, select the “**Keyboard Shortcuts**” option

Shortcut	Enable Global Shortcut ⓘ
F6	<input checked="" type="checkbox"/>
Ctrl+Alt+Shift	<input checked="" type="checkbox"/>
Page Up	<input checked="" type="checkbox"/>
Page Down	<input checked="" type="checkbox"/>

- Check off “**Enable Global Shortcuts**” for all options, to allow the keyboard and X-keys access to the shortcuts all the time when Zoom is running.



- In the “**Audio**” option check the box for “Press and hold SPACE key to temporarily unmute yourself.”
- Close the settings menu.

If you need further help or to find out more about X-keys visit:

[www.xkeys.com](http://www.xkeys.com)

For tech support please email: [tech@xkeys.com](mailto:tech@xkeys.com)

